**Professional Identity & Career Action Plan Assignment**

**Instructions:** You are to complete this assignment by editing and submitting this document. Drawing on what you have learned through the exercises in Units 1-3, complete the following four (4) sections to summarize the employability attributes that you already have, identify those that you need, reflect on how you will get what you need, and summarize this into three clear goals to move forward in your career planning.

**PART 1: WHAT I HAVE NOW**

**Answer the following questions to summarize what you have learned about yourself in the activities you completed in Unit 02. (8 marks, 4 per question)**

1. Using this chart, identify your top attributes in each section. Then map out 2 connections between aspects of your career identity.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Skills** | **Personality Traits** | **Knowledge Areas** | | **Values** | **Interests** | | **Attitudes** |
| 1. Oral communication  2. Problem-solving  3.Conflict management  4.Social and cultural agility  5. Time management | 1. Extraversion  2.Agreeableness  3.Conscientiousness  4.Negative Emotionality  5.Open-Mindedness | 1. Cultural and civic knowledge  2. Digital and technical knowledge  3. Business and financial knowledge  4. Mathematical knowledge  5.Scientific knowledge | | 1.Recognition  2.Achivement  3.Independence | 1.Realistic  2.Social  3.Investigative | | 1. Adaptability  3.Responsiblity  3.Initiative |
| *Example:*  *Personality trait: curious*  *Knowledge: Interest Area:*  *research methods Investigative* | | | Personality trait: Extraversion  Skills: Interests: Social  Social and cultural agility | | | *Interests: Investigate*  *Skills: Problem-solving Knowledge Areas:*  *Digital and technical*  *knowledge* | |

2. Summarize the information above in a statement about yourself, answering the question “Who am I?” (approx. 350 words)

**PART 2: WHAT I NEED**

**For each of the following prompts write a brief summary of what you have learned from Units 1-3. Answers are not restricted by length but will be evaluated based on the demonstration of critical thinking and in-depth reflection of the course content and yourself. (20 marks, 4 per question)**

1. I’m interested in working in/on….

(*Describe a few possible career paths that you are considering referencing challenges or NOC categories)*

1. From my research, I believe that these career paths will require the following employability attributes….

*(reference skills, values, traits, knowledge, etc. that you believe will be important and describe why)*

1. The future world of work will require…

*(reference the changing world of work and how this could impact your personal career)*

1. Therefore, to succeed in the future, I believe that I’ll need to develop….

*(connect the content from question 2 and 3 and reference skills, traits, knowledge, etc. that you would like to develop)*

1. Three questions I feel that I’ll need answers to are…

*(Pose three questions that have been lingering in your mind as you engaged in course content and how you might approach seeking answers)*

**PART 3: HOW TO GET WHAT I NEED**

**For each of the following prompts write a brief summary of what you have learned from Units 1-3. Answers are not restricted by length but will be evaluated based on the demonstration of critical thinking and reflection of the course content. (8 marks, 4 per question)**

1. I can gain relevant knowledge for my career path through the following undergraduate courses at the University of Guelph OR through the following further education program in…   
   *(Name the undergraduate courses OR name the graduate programs you are considering explain the skill/knowledge you will gain and how this will help you be successful in the career paths identified above)*
2. I can develop the necessary employability attributes that I identified in Part 2 through the following three (3) experience opportunities….   
   *(Name the opportunity and the organization which provides it, describe how it will provide skill/knowledge/trait development)*

**PART 4: SETTING SMART GOALS**

**Synthesize the information in Parts 1-3 into three (3) SMART career-related goals for yourself. At least one must be a goal for this term. Ensure that each goal is specific, measurable, achievable, realistic and time-targeted. (6 marks, 2 per goal)**

1.

2.

3.